

# BERRINGTON PARISH COUNCIL MEETING


Thursday 4<sup>th</sup> July 2019

## MINUTES

1. **Chairman's welcome** the chairman welcomed all to the meeting
2. **Present Councillor** C Wild- Chairman, Councillor R Purslow-Vice-chairman, Councillor S Mason, Councillor C Bonsey, Councillor G Jones, Councillor J Brayne, Councillor L Picton and Councillor E Brayne. Apologies were received from Councillor S Shedden who had a prior commitment. Also present 3 members of the public and L Pardoe clerk to the Council.  
**A members of the public recorded this meeting.**
3. **Declaration of Pecuniary Interests**, Councillors L Picton, C Wild, S Mason declared a Pecuniary Interest in Planning application.19/02950/FUL & 19/02852/LBC
4. **Public Session.** A resident spoke on his concerns at the ground levels of the Fletcher development at the back of numbers 38, 40 & 42 Highcross Avenue. Fletchers did not ask for an increase in the ground levels only an increase in the properties. The ground lever has been raised by a good 1 ½ to 2 feet above the French drain. The fences are going in and being backfilled with soil up to a double level of the gravel boards. The owners of the new properties have not been informed of any of the problems by Fletchers. He has been speaking to Fletchers but has had no joy from them. *It was agreed that the clerk would report this to planning enforcement and also Jane Raymond the original planning officer.* He also mentioned that the Street Cleaning team had been out but need to return and Spray the weeds, scrape and clean High Cross Avenue. *Clerk to report to Carmen Ecclestone at Shropshire Council.*  
Another member of the public read out a statement he had prepared concerning the Local Plan and Shropshire Council.
5. **Confirmation of the minutes from 6<sup>th</sup> June 2019.**It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor R Purslow, seconded by Councillor G Jones and agreed by all members present.
6. **Matters arising:** there were no matters arising all items were covered on the agenda.
7. **Police Report: to be circulated when received by the clerk,**
8. **Council to agree updated Place Plan priorities;** these had been circulated to members and were agreed by all members of the Council. Proposed by Councillor R Purslow, seconded by Councillor L Picton and agreed by all members present.

*Community Vision: 2019/2020*

### **Critical Strategic**

-  Improvements to Road from Cross Houses to Atcham to include Allotment Wall renewal (on the road to Atcham from Crosshouses)

Berrington Parish Council  
L Pardoe, Clerk & RFO ...  
Minutes July 2019  
[berringtonpc@gmail.com](mailto:berringtonpc@gmail.com)

signed.....

Dated Thursday 5<sup>th</sup> September 2019

**Priority – Local Strategic**

- ✚ Improvements to the road through the village to include, Gateway entrance to the Village, Upgrade the Zebra Crossing to a Pelican Crossing at Crosshouses. Additional Vehicle Activated Speed Signs, Extension of 30 and 40mph speed limits
- ✚ Footpath/cycle path to Shrewsbury
- ✚ Allotment Education Project

**Key- Community**

- ✚ Extension to Community Centre Kitchen
- ✚ Improvements to Brompton Playing Fields drainage along with seating and additional facilities, to include Netball Pitch, Area for playing Rounders, Area for playing Boules. Improvements to the football pitch with new nets. Also a sign for the Playing Fields to be erected at the entrance to the Playing Area.
- ✚ Renewal of fencing around the Open Space
- ✚ Improving parking in Noel Hill Road in conjunction with garage are improvements with Severnside. Adding light to the garaging areas.
- ✚ Improvements on the Allotments, addition of compostable toilet.

**9. Council to review following policies( these have all been previously adopted by the council )**

- a. Complaints Procedures
- b. Risk Assessment documents
- c. Financial Risk Assessment documents
- d. Clerks/Councillor Protocol
- e. Assets Register
- f. GDPR Access Policy
- g. GDPR Privacy Policy
- h. Standing Orders
- i. Financial Regulations
- j. Grants Policy
- k. Freedom of Information Policy

It was agreed to re adopt all the above documents “en bloc” proposed by Councillor R Purslow, seconded by Councillor C Bonsey and agreed by all members present.

**10. Playing Fields: Council to consider recent ROSPA report on the Playing Fields.**

After discussion it was agreed to remove the climbing frame from the field, proposed by Councillor E Brayne, seconded by Councillor C Wild and agreed by all members present. It was agreed to have the goal posts re-cemented in. New nets had been purchased. The pitch would be remarked. It was agreed that the goal areas would be re-turfed in the autumn.

The clerk showed the members some signs that she had drafted and it was agreed that this would be done in size A1 or A2 with the addition of the proviso that people used the facilities at their own risk.

### 11. Highway Matters

- i. Councillor Wild to update on VAS Signs We are still waiting for WSP to draw up a scheme for consideration.
- ii. Councillor Wild to update on progress with Allotment Wall We are still waiting for WSP to draw up a scheme for consideration.
- iii. Councillors to report Highways matters of concern
  - Councillor E Brayne asked again if we chase up for a sign for Lower Cross as many delivery vehicles are not delivering to the houses.
  - Councillor C Bonsey reported that some more speed watch training was being done on Friday 19<sup>th</sup> July at 10.30 am.

### 12. Planning;

#### Previous applications:

- Reference: 18/05557/FUL: Barn at Betton Abbots Farm, Betton Abbots, Shrewsbury .SY5 6JD awaiting decision
- Reference: 19/01977/FUL (validated: 07/05/2019)  
Address: The Oak Barn, Cantlop, Shrewsbury, Shropshire, SY5 6HQ  
Proposal: Erection of a single storey garage Application withdrawn.
- Reference: 19/02090/VAR (validated: 09/05/2019)  
Address: Betton House, Betton Strange, Shrewsbury, Shropshire, SY5 6HZ awaiting decision

**Council to consider new applications.** *Councillors C Wild, L Picton and S Mason left the meeting for this item.*

- Reference:19/02543/Ful  
Address: Royal Oak, Pitchford Road, Condover Shrewsbury.SY5 7DG  
Proposal: Erection of detached car port and detached stable; creation of additional field gate access. After discussion it was agreed that the Parish Council would offer no comment to this application.
- Reference; 19/2542/VAR details as above. After discussion it was agreed that the Parish Council would offer no comment to this application
- Reference:19/02950/LBC  
Address; Warehouses at Coton Farm, Brompton, Cross Houses.  
Proposal: Conversion of traditional farm buildings from storage and distribution (B8) into three dwellings (C3) located within the curtilage of Grade II listed building. After discussion it was agreed that the Parish Council would offer no comment to this application
- Reference: 19/02852/FUL details as above  
After discussion it was agreed that the Parish Council would offer no comment to this application

### 13. Finance

Berrington Parish Council  
L Pardoe, Clerk & RFO ...  
Minutes July 2019  
[berringtonnpc@gmail.com](mailto:berringtonnpc@gmail.com)

signed.....

Dated Thursday 5<sup>th</sup> September 2019

- i. Council to receive Bank Reconciliation for the month end June 2019. It was agreed to receive the bank reconciliation as presented by the clerk, proposed by Councillor R Purslow, seconded by Councillor E Brayne and agreed by all members present.
- ii. Council to pay agree and pay accounts as presented by the clerk. List to be circulated to members before the meeting. It was agreed to pay the accounts as presented by the clerk, proposed by Councillor R Purslow, seconded by Councillor E Brayne and agreed by all members present.

1224	E-on	Maintenance Contract	216.00
1225	SALC	Training	108.00
1226	Playsafety	ROSPA Inspection Report	82.20
1227	HMRC	PAYE	4.60
S/O	Staff	Salary	550.52
1228	D Malley	Payroll	73.00
1229	Staff	Football nets	96.43
1231	AJ Smith	Football posts	140.00
1232	A I Inspectors	Kitchen papers for planning	300.00
		Total Payments	1570.75

- iii. Council to consider any grant applications received. No applications had been received
- iv. Council declined to sign off the invoice for the Youth Club from Shropshire Youth Services as there had been no Days out with the Youth Club and there had been a charge for three. Clerk to request a reworked invoice which members would pay in September.
- v. Council to agree to appoint Approved Inspectors to be the Inspectors for the delivery of building regulations and inspection for the extension to the Community Centre Kitchen. Proposed by Councillor C Wild, seconded by Councillor E Brayne and agreed by all members present.
- vi. It was agreed that the parish council would have some Community Litter picking signs made up for the next litter picking session. These to have a yellow background.

#### 14. Play Area Matters:

- **Councillor J Brayne to report on Youth Club Activities.** The last meeting this term will be on 11<sup>th</sup> July. the trip to Love Plants is to take place on 31<sup>st</sup> July
- **Councillor E Brayne to report on Play Areas.** The locks have been welded on to the gates by the National Trust. The National Trust are again looking at the drainage of the field.
- Clerk to look at the Insurance for running the youth club by the Parish Council and volunteers.

#### 15. Reports from members attending any meetings

- **Community Led Plan Meeting.** Councillor Bonsey reported that the process was going forward slowly and they resume their meetings on 30<sup>th</sup> July. Rene Wallace had said that the budget of £3,000 was generous and she was optimistic that they would get it completed for less than that.
- **Chapel Management Meeting** Councillor Purslow reported that the bookings were looking positive with a potential new regular booking from September. They had

some plans drawn up for the extension to the kitchen by a resident at no cost to the Hall. The oil tanks were filled up ready for the autumn and winter.

**16. Correspondence:** this was noted.

**17. Parish Matters:**

- Councillor Purslow asked for an update on the progress of the new roundabout, and also a response to the correspondence to Fletcher re the entrance on Holcroft Way as on the plans it is shown on the right when in fact it is on the left.
- The Smart water roll out would be agreed at the September meeting.
- Councillor S Mason again commented on the King Street crossroads, in the recent heavy rains the road had been covered in water.
- Councillor E Brayne reported that the road outside 67/68 Lower cross had sunk following Severn Trent having a burst there and disturbing the tarmac. Clerk to contact Gary Parton at Shropshire Council about this.
- Councillor C Bonsey said that she had been contacted by a resident who was asking for a junior youth club. It transpired that this person might be interested in starting cubs. Councillor Wild said that the parish Council fully supported Youth Activity and she was sure that the Centre Management Committee would waive the fees as they did for the Youth Club.
- Councillor Bonsey said that at the recent training on planning they had spoken to Ian Kilby and he had said that he would come out and look at the problems on the Fletcher site. Clerk to request this meeting as soon as possible.
- Standing Orders were suspended to allow a member of the public to report that a new bike had been pushed into the hedge at the back of the playing fields, the clerk to report this to the police, and that someone had been dumping grass cuttings and soil waste outside a fence and on the grass at the top of the car park. It was agreed to look at this in September.

**18. Date and time of next meeting:** It was agreed that this would be held on Thursday 5<sup>th</sup> September 2019 at the Community Centre starting at 7.00pm

19. The Chairman thanked all for attending and closed the meeting at 8.50 p.m.