

BERRINGTON PARISH COUNCIL MEETING
Cross Houses Community Centre
Thursday 1st June 2023, starting at 7.00pm

MINUTES

1. **Chairman's welcome** the chairman welcomed all to the meeting.
2. **Present Councillors** C Wild-Chairman, R Purslow-Vice-Chairman, C Bonsey, N Biggs, G Jones, S Mason, S Durkan. Also, present L Pardoe clerk to the council and three members of the public **& Apologies** – were received from Councillor S Shedden who was awaiting an operation so was isolating.
3. **Declaration of Pecuniary Interests** None at this point
4. **Council to agree the minutes of the April 2023 meeting.** It was agreed that these were a true and accurate record of the meeting proposed by Councillor D Durkan, seconded by Councillor R Purslow and agreed by all members present.
5. **Public session.** A member of the public commented that the stretch of road through Crosshouses was visually complex and that the signs along the road could be distracting to motorists approaching the pedestrian crossing. He stated that he supported the signalisation of the pedestrian crossing.
6. **Local Police Report**-None received.
7. **Report on state of readiness of defibrillator-Councillor R Purslow to report.** This was ready for use if and when needed.
8. **Council to agree and readopt the following procedural documents-circulated to members.** It was agreed to adopt all the following policies and procedures "en bloc". Proposed by Councillor H Carpenter, seconded by Councillor C Wild and agreed by all members present.
 - **Risk Assessment Documents-general and financial**
 - **Assets Register**
 - **Code of conduct Policy**
 - **Public participation at Parish Council Meetings**
 - **Retention of Documents Policy**
 - **Media Policy**
 - **Clerks/Councillor Protocol**
 - **Freedom of Information Policy**
 - **Complaints Policy & Procedures**
 - **Vexatious Complaints policy**
9. **Planning Matters**
 - 6a) **Decisions**
None notified.

6b) New planning applications

10. **Clerks report to cover items not on the agenda** – clerk reported that the council had received payment from the Insurance Company for the locum clerks salaries.

11. **Council to confirm date for Parish Litter pick.** This would be this coming weekend June 10th There would be a group doing Betton, another group doing Crosshouses and another group doing Berrington.

Clerk had purchased additional gloves, hi-vis vests, and litter pickers for this.

12. Highways matters.

- Members to report any highways issues. -Councillor Wild reported that the speed limit extension scheme is yet to be drawn up and would be circulated to the members when it was received. Clerk to invite WSP to attend the July meeting.

13 Financial Matters

- a. Council to agree payment of monthly invoices as presented by the Clerk .It was agreed to pay these as presented by the clerk ,proposed by Councillor H Carpenter, seconded by Councillor R Purslow and agreed by all members present.

List of Payments for approval		
Shropshire Council	Energy	196.25
HMRC	PAYE	78.60
Staff	salaries	771.74
Council	Expenses	407.95
MC Electrical	Community Centre work	914.37
subtotal		2368.91

- b. Council to accept the Monthly Bank Reconciliation as presented by the Clerk . It was agreed to accept the Bank reconciliation as presented by the clerk. Proposed by Councillor H Carpenter, seconded by Councillor R Purslow and agreed by all members present.

- c. Council to agree the cost for upgrading of the pedestrian crossing on the A458,It was agreed to accept the cost for upgrading the pedestrian crossing. Proposed by Councillor H Carpenter, seconded by Councillor R Purslow and agreed by all members present.

14 Parish matters- Councillor R Purslow proposed a vote of thanks to Councillor S Durkan who had arranged the tidying up of Berrington Churchyard.

It was agreed to invite Dave King and Tracy Weaver to the July meeting to discuss the church closure process.

Councillor Wild would chase up the speed reduction scheme with WSP

Councillor Biggs commented that it was nice to see some potholes had been dealt with but others had still been left.

The Allotment wall, the clerk had received no response for quote to rebuild the wall. It was agreed that we need to go to larger firms to try and get this important work completed.

Councillor S Mason reported that the hedge opposite her at 39/40 had grown out on to the footpath making it difficult for people to walk on. Clerk to contact Karen Jones at Housing Plus(formerly Severn side Housing) .

Councillor G Jones reported that the empty flat at Noel Hill Road had been reallocated and the parking there made it extremely difficult should any emergency vehicles need access. Clerk to invite Severn side Housing local officer to the next meeting or a daytime site meeting to discuss the matter with them.

Councillor S Mason reported that she had picked up two pieces from the benches outside the Community Centre which needed putting back on. Clerk to contact Shaun Bott and ask him to do this for the Council.

15 Date & time of next Council meeting. It was agreed that this would be held on Thursday 6th July 2023 starting at 7.00pm

16 The Chairman thanked all for attending and closed the meeting at 8.00pm